

Art Therapy for Healing, LLC
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Board Certified Art Therapist, Licensed Professional Counselor
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STATEMENT OF CLIENT RIGHTS

As a client of Art Therapy for Healing, LLC you are entitled to the rights outlined in the Mental Health and Development Disabilities Confidentiality Act and Mental Health and Developmental Disabilities Code. These rights include, but are not limited to the following:

CIVIL RIGHTS

1. You have the right to be treated with dignity and respect in the least restrictive environment.
2. You retain all rights, benefits, and privileges guaranteed by law.
3. You have the right to be free from abuse or neglect.

DISCRIMINATION AND ACCESSIBILITY OF SERVICES

1. Services will be provided to you and or your family members without discrimination. Ethnicity, creed, race, gender, sexual orientation, or age will not affect services to you.
2. You will not be refused services based on the lack of, or limited, personal resources. Cost to you for travel and loss of work time will be discussed and kept at a minimum. No physical barriers will preclude treatment.
3. Services will be provided with a minimum of waiting time. Office hours will be reasonably convenient to all clients requesting services.

CONFIDENTIALITY

1. All information concerning you is held confidential and released only through procedures consistent with the law (Mental Health and Disabilities Confidentiality Act), and professional ethics. (Your records can be subpoenaed by the court without your permission.)
2. To assure quality, services records are reviewed by qualified agency employees who will maintain confidentiality.
3. You have a right to review and approve any information being requested by another provider giving services to you. You must sign a release for any such information sent and/or received.

TREATMENT

1. You have a right to an individual plan of services and will be expected to participate in your plan for services.

2. You have the right to know the name and professional credentials of anyone working with you.
3. You may request to participate in any staff meeting regarding yourself.
4. You may review your clinical records upon written request.
5. You will be assigned a therapist who will assist you in obtaining services as agreed upon in your individual plan for services.
6. You have the right of informed consent with regard to all aspects of services provided by the center.
7. You will be advised of the positive effects and possible complication of any drugs or medication prescribed by an outside physician involved with your services, upon signing an appropriate release of information.
8. You have the right to refuse to participate in, or be interviewed or observed for, research and teaching purposes.
9. You have the right to terminate services at any time. We ask that you schedule a final session prior to termination to put closure on the work you have done and express your concerns.

GRIEVANCE PROCEDURE

1. If you feel your services have not been provided fairly or reasonably, you may present your concerns, in writing, to your therapist.
2. You have a right to legal recourse; you have a right to confer with family, attorney, physician, clergy, and others at any time.
3. You may not be denied, suspended or terminated from services, or have your services reduced for exercising any of your rights.
4. You may also contact the following agencies regarding your rights. Staff will offer you assistance in contacting the following agencies:
U.S. Department of Health and Human Services
State of Missouri Department of Social Services

EVALUATION

Consistent with providing professional and quality services, you may be given an opportunity to evaluate all aspects of your services and the personnel with whom you were involved.

AGENCY RESPONSIBILITY

1. Assigning a therapist
2. Maintaining an accurate clinical record
3. Making referrals to other service agencies
4. Billing for services either directly, or through insurance, or other third party payees.
5. Communicate with courts or responsible officials thereof, as mandated by statute, rule, or court decision
6. Refusing service